



SINCE 1842

## **Sound Technician Coordinator Opportunity**

Little Trinity Anglican Church

@ [littletrinity.org](http://littletrinity.org)

## Little Trinity

We are a vibrant and growing Christian community located in the heart of Corktown in downtown Toronto.

## Vision

1. Love God.
2. Grow Together.
3. Serve Our World.

## The Opportunity

**Direct Report:** Senior Pastor and/or his designate(s).

**Position:** 6-9 month contract with the possibility of an extension.

**Start Date:** September 1, 2021.

**Time Commitment:** 8-10 hours/wk inclusive of Sunday services from 7:30 AM-12:30 PM and Thursday rehearsals for 2-3 hours.

## Opportunity Overview

The Sound Technician Coordinator is responsible for providing oversight to the sound ministry through training, engaging and inspiring volunteers to fully and capably serve our community.

## Skills

- Proven experience as a sound technician or audio engineer.
- Knowledge and ability to operate Behringer X32 Digital Sound Board or equivalent.
- Knowledge and ability to operate streaming and projection software, i.e. OBS and Proclaim.
- Technical ability in setting up and operating soundboards, microphones, amplifiers, audio lines, monitors, speakers, video cameras, Windows computers, basic computer networking and basic software troubleshooting.
- Good aural and critical listening skills to assess audio quality.
- Ability to work well under pressure and meet deadlines.
- Strong interpersonal and communication skills.
- Leadership skills for directing a team of volunteers.
- Experience working in a church environment is an asset.

## Key Responsibilities

### Sound and Video Requirements

Create a distraction-free worship atmosphere.

- Set up and teardown equipment.
- Perform sound checks and mix sound during service.
- Ensure stream and recording are functioning properly.
- Ensure sound for video content and slides pertinent to service is set up.
- Provide parishioners with hearing-assisted devices as needed.
- Identify and replace faulty equipment.
- Provide technical support as needed to the Lyric Projection ministry.
- Check with worship leaders and church administration for service needs.
- Anticipate the needs of worship leaders and church administration for service.

### Training and Team Building

Train volunteer technicians to be proficient on new technology purchased during the pandemic.

- Retrain technicians on new sound equipment.
- Recruit and train new volunteers to create a robust team.
- Educate technicians on proper stage and equipment set up, teardown, maintenance and storage of equipment.
- Create and maintain volunteer schedule with scheduling software.
- Provide additional training opportunities at Thursday rehearsal.
- Create milestones that allow volunteers to grow in their capabilities.
- During training, provide uninterrupted coverage of all technical roles during services.
- Ensure technical changes are communicated to both AM and PM volunteers to ensure consistency and quality between services.

### Rehearsal and Special Services

Provide support to worship team rehearsal and liturgical services.

#### Thursday Rehearsal

- Arrive ahead of worship to set up for worship team.
- Provide sound support for rehearsal.
- Provide opportunity for additional training to technicians.
- Clear stage as required in anticipation of Sunday.

### Special Services

- Provide appropriate coverage of all technical roles for liturgical services outside of Sunday worship, i.e., Ash Wednesday, Maundy Thursday, Good Friday, Blue Christmas, Prayer & Praise and other assigned services.

## Apply For This Role

Individuals interested in being considered for this opportunity should submit a cover letter and résumé by email to Orvin Lao, Community Connections Pastor at [olao@littletrinity.org](mailto:olao@littletrinity.org) by **August 16, 2021**. This position is open until filled.

**We thank all applicants for their interest, however, only those candidates selected for interviews will be contacted.**